

**Minutes of the Chartered Institute of Brewers and Distillers
Africa Section - Annual General Meeting, held Via a Zoom Meeting**

Wednesday 19th November 2025

Present (Names as per Zoom Log)

Richard Gathenya
Alastair J I Kennedy
Chris Smart
Craig Groeneveld
Ruth Smith
Astrid Bredenkamp
Alice Kim
There was 1 other
Attendee. The name
was not captured by
Zoom.

Apologies

None

1. Welcome

R. Gathenya thanked everyone for attending the AGM.

2. Present and Apologises

See lists above.

3. Confirmation of Minutes of Previous AGM

The acceptance of the minutes of the AGM held on the 5th March 2020 was proposed by C. Groeneveld and seconded by R. Gathenya.

4. Chairperson's Report

R. Gathenya presented his Chairperson's Report". See attached.

No questions were raised on this report.

5. Training Report

A.J.L. Kennedy presented the Training report see attached Excell Spreadsheet.

No questions were raised on this report.

6. Honorary Treasurer's Report

A Kennedy presented the Treasurer's report for 2021, 2022, 2023 and 2024. See attached 4 PowerPoint Presentations.

Each report was approved.

- 2021 – Acceptance proposed by Craig Groeneveld and was Seconded by Richard Gathenya.
- 2022 – Acceptance proposed by Craig Groeneveld and was Seconded by Richard Gathenya.
- 2023 – Acceptance proposed by Craig Groeneveld and was Seconded by Richard Gathenya.
- 2024 – Acceptance proposed by Craig Groeneveld and was Seconded by Ruth Smith.

7. Any Other Business

None.

8. Date of Next AGM.

To be agreed.

Post AGM Note

Richard Gathenya, Chair Person stands down and take up the position as Past Chair Person.

Alastair Kennedy remains as Permanent Secretary and Treasurer.

Craig Groeveld continues as Relationship Development Manager.

Ruth Smith continues as Distilling Representative.

Astrid Bredenkamp continues as Craft Brewing Representative.