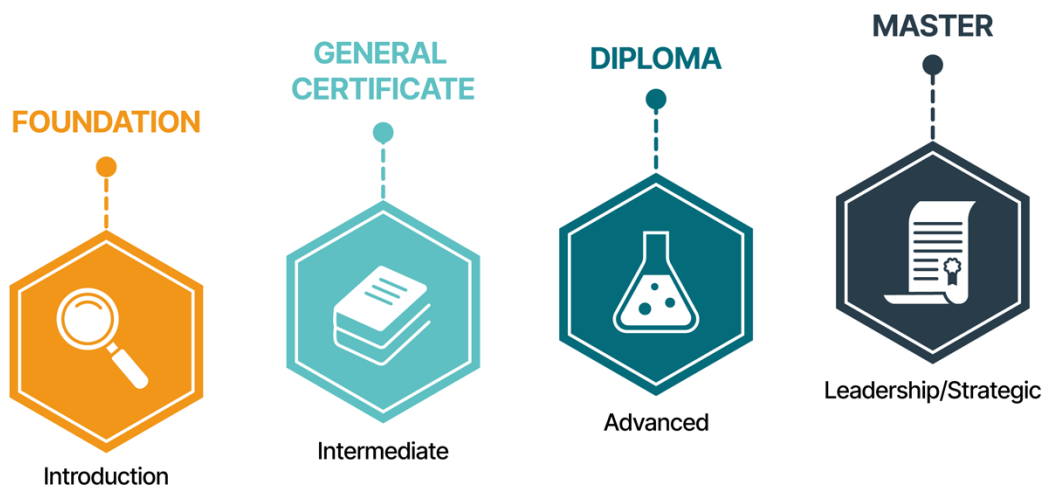




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Master Brewer and Distiller

Module 5 -Portfolio of Evidence Guide

1. Introduction

Module 5 is the integrative capstone assessment of the CIBD Master Brewer and Distiller qualification.

Unlike Modules 1–4, which are assessed through written examinations and assignments, Module 5 is based on:

- A Portfolio of Evidence
- A *Viva Voce* (professional discussion and justification)

The purpose of Module 5 is to evaluate a candidate's ability to integrate and apply technical knowledge, operational understanding, leadership capability, and professional judgement within real industrial contexts.

The portfolio should demonstrate:

- Application of Masters-level learning within the workplace
- Leadership and professional responsibility
- Reflective practice and continuous improvement
- Strategic and operational contribution
- Ongoing professional development

2. Assessment Structure

2.1. Portfolio of Evidence

Candidates are required to submit a structured portfolio containing evidence of professional practice and development.

The portfolio should include:

- Relevant workplace evidence
- Reflective commentary
- Examples of technical and operational contribution
- Evidence of leadership, improvement, and professional development

Quality and relevance of evidence is more important than quantity.

2.2. Viva Voce

Following submission of the portfolio, candidates will undertake a *Viva Voce* assessment with appointed examiners.

The *Viva Voce* is intended to:

- Confirm authenticity of submitted work
- Explore professional judgement and decision-making
- Assess reflective and critical thinking

- Evaluate integration of learning across the Masters programme

Further guidance regarding the *Viva Voce* process will be issued separately.

3. Reflective Commentary

Candidates are expected not only to provide evidence, but also to reflect on:

- Their role and contribution
- Decisions made
- Outcomes achieved
- Challenges encountered
- Lessons learned
- Areas for future development

Reflective commentary should demonstrate professional maturity, critical thinking, and self-awareness.

4. Examples of Portfolio Evidence

The following examples are indicative only and are not exhaustive.

4.1. Leadership and Professional Responsibility

Examples may include:

- Leading teams or projects
- Resource or capacity planning
- Budgeting or cost control activities
- Staff training or mentoring
- CPD planning and review
- Risk management or accident investigations
- Governance or compliance activities

4.2. Improvement and Innovation

Examples may include:

- Continuous improvement projects
- Process optimisation activities
- Sustainability initiatives
- Audit participation
- HACCP or HAZOP activities
- Introduction of innovative technologies or systems
- Cost-benefit or payback analysis

4.3. Communication and Collaboration

Examples may include:

- Cross-functional project work
- Stakeholder engagement
- Technical presentations

- Supplier or customer communication
- Employee engagement activities

4.4. Application of Technical Knowledge

Examples may include:

- Process control and optimisation
- Technical troubleshooting
- Analytical interpretation and decision-making
- Technical specifications or process documentation
- Sustainability or operational performance reviews
- Process flow diagrams or operational mapping

4.5. Learning and Professional Development

Examples may include:

- Training certificates or CPD records
- Reflective learning records
- Industry research or benchmarking
- Independent learning activities
- Technical presentations delivered to colleagues

4.6. Practical Work-Based Evidence

Examples may include:

- SOPs authored or revised
- Risk assessments
- Incident or non-conformance investigations
- Operational review documentation
- Participation in multi-functional teams

5. Integration of Modules 1–3

Selected assignments and outputs from Modules 1–3 may be incorporated into the Module 5 portfolio where relevant.

Candidates are expected to demonstrate reflection, progression, and additional professional context beyond the original submission.

6. Continuing Professional Development (CPD)

CPD forms an important part of professional practice and lifelong learning.

Candidates are encouraged to reflect on:

- What was learned
- How the learning was applied
- The impact on professional practice
- Areas requiring further development

- Future development goals

7. Confidentiality and Academic Integrity

Candidates are responsible for ensuring that confidential, commercially sensitive, or personal information is appropriately anonymised prior to submission.

All submitted work must represent the candidate's own professional practice, contribution, and reflective thinking.

Candidates should not upload confidential or commercially sensitive information to public AI tools or third-party systems.

The *Viva Voce* assessment may be used to confirm authenticity of submitted evidence.

8. Submission Guidance

Further guidance regarding:

- Submission deadlines
- Portfolio formatting
- Evidence presentation
- *Viva Voce* scheduling
- Assessment criteria

will be provided separately by the CIBD Examination Board.